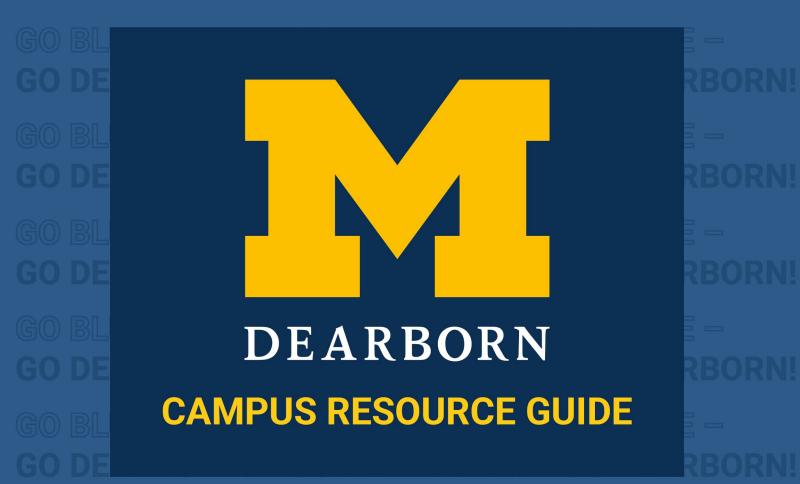
GO BLUE – GO DEARBORN!

GO BLUE GO DEARBORN

GO DEARBORN!





# **WELCOME!**

**Experience**. It comes in many forms, and as a student, your task is to figure out how the things you do – in class, at home, in student orgs, in an internship, or at work – can lead you to the career you want after graduation. **Use this Resource Guide** to get connected with campus offices, organizations, and resources that can help you make the most of your time at UM-Dearborn!

In this Guide you'll find resources to support your academic journey with connections to advising, the library, and academic success support. You'll also find ways to connect with other UM-Dearborn students to learn and socialize, and with alumni and employers to network and find employment.



We encourage you to leverage all of the resources and opportunities available at UM-Dearborn to become the person and professional you want to be!

# **EXPERIENCE**+

## **EXPERIENCE = GROWTH**

To further support your journey, the University created Experience+. This collaboration among the Mardigian Library, Global Engagement, and Career Services helps connect you with opportunities such as:

- Campus employment opportunities
- Research support and opportunities
- Intercultural experiences
- Study abroad guidance and support
- Career and skill coaching

umdearborn.edu/experience-plus

Get in the driver's seat, start the journey, and **Go Blue – Go Dearborn!** 

## **Academic Advising**

Meeting with an Academic Advisor each semester allows students to develop a relationship with a campus representative who will support you on your academic journey. Connect with your advisor to understand degree requirements and class scheduling, learn more about a major, or manage school/life balance.

# Who's My Advisor?

Different advising offices serve different students

Incoming freshmen, undecided, and select transfer students go to the Student Advising and Resource Team (START). Most new transfer students and continuing students are advised in their college. Undergraduate students can find their assigned advisor in their student portal by navigating to their Success Team.

Graduate students are notified of their advisor upon admission.





Link to all advising pages: umdearborn.edu/advising

#### Advising with a Fellow Student

In addition to professional staff, some offices—such as START—also have peer educators who understand what it's like to be a student at UM-Dearborn.

#### Peer Advising Learning & Success (PALS)

If you're a student striving for academic success, these peer educators will help you create specific goals and follow an individualized plan to achieve your goals. Connect with PALS to learn more about effective studying techniques, time management strategies, and other topics to integrate into your plan for success.

✓ umdearborn-pals@umich.edu

#### Connect with Your Advisor

Visit the website above for more information, or email your advising office with specific questions:

Student Advising and Resource Team (START)

Contact: umd-start@umich.edu

College of Arts, Sciences, and Letters (CASL)

Contact: casladvising@umich.edu

College of Business (COB)

Contact: umd-cobss@umich.edu

College of Education, Health, and Human Services (CEHHS) Contact: CEHHS-OSS@umich.edu

College of Engineering and Computer Science (CECS)

Contact: umd-cecs-undergrad@umich.edu

# **Tutoring, Supplemental Instruction & Learning Centers**

Students are encouraged to take advantage of academic resources and services, including learning and connecting with your fellow students through peer instruction.

#### Office of Academic Success

The Office of Academic Success provides resources, opportunities, and services that enhance the academic experience, teaching and learning, and graduation of UM-Dearborn students.

Free individual and peer-led group tutoring is available for many UM-Dearborn courses. Peer tutors help improve performance in difficult courses by modeling effective learning techniques and breaking down difficult concepts.

More info: umdearborn.edu/tutoring

Supplemental Instruction sessions are peer-assisted, regularly-scheduled informal review sessions in which students compare their class notes, discuss assigned readings, practice problem solving and develop organizational tools. More info: umdearborn.edu/supplemental-instruction

Math Learning Center supports student efforts towards greater success particularly in the field of mathematics. All students are welcome for help with any math or stats class. More info: umdearborn.edu/academic-success/math-learning-center

Science Learning Center helps all students succeed in science courses and labs by emphasizing and teaching essential mathematical, graphing and laboratory skills. More info: umdearborn.edu/slc

Writing Center can help you become an effective and confident writer, no matter your field of study by connecting you to work one-on-one with peer consultants. Make an appointment today and find more info: umdearborn.edu/writing-center

#### **Additional Campus Resources**

There are other academic support units as well – visit these websites for information about their services.

Foreign Language Lab faculty and student tutors in Arabic, French, German, and Spanish are available to help you master a new language. More info: umdearborn.edu/language-lab

The Student Support Services (SSS) Program provides mentoring, graduate school preparation services and academic assistance in reading, writing, science, mathematics and other subjects to undergraduate students who identify as first generation, disabled, students evidencing academic need, and those who meet the U.S. Department of Education income-guidelines.

More info: umdearborn.edu/trio-support

The Select Student Support Services (4S) Program provides career preparation resources, mentoring and graduate school preparation services. This program also provides academic assistance in reading, writing, science, mathematics and other subjects to undergraduate students who identify as first generation, disabled, students evidencing academic need and/or are Pell eligible.

More info: umdearborn.edu/trio4s



# **Mardigian Library**

The Mardigian Library (ML) is a campus hub for academic success, creativity, knowledge creation and interdisciplinary collaboration. Through the Library's website, students have access to millions of resources including databases, journals, and e-books that are available from both on and offcampus. Individualized research support is available for all majors from instructional librarians.

Visit the library in person for access to books, magazines, loanable technology such as Chromebooks, calculators, and reservable Group Study Rooms. The Mardigian Library also regularly hosts fun events and workshops throughout the year.

Check out the Library's Remote Learning Basics fun, animated videos to support your success at **UM-Dearborn!** 



library.umd.umich.edu/remotelearningbasics/



✓ ask-the-mardigian@umich.edu

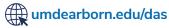


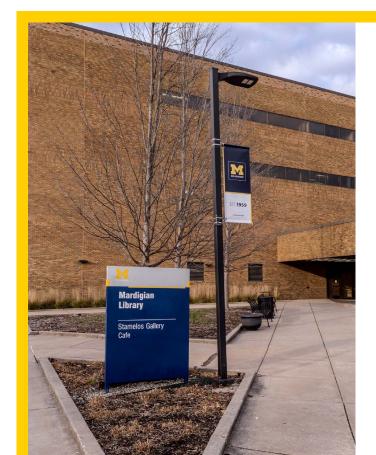
library.umd.umich.edu

## **Disability and Accessibility Services**

Disability and Accessibility Services collaborates with students, faculty, and staff to create usable, equitable, inclusive, and sustainable learning environments. There may be times when there are aspects of the instruction or design of your courses that result in barriers to your inclusion or to accurate assessment of achievement. When that is the case, our office will work with you to arrange for accommodations. Services are both highly individualized and based on need; they may include, but are not limited to, the following: advocacy and referral on campus; orientation to campus resources; course materials in alternative formats; special testing arrangements; support coaching; access to adaptive equipment and technology.

2170 Renick University Center (313) 593-5310





## **Ombuds Services**

Need help navigating UM-Dearborn policies and procedures? Have a University-related concern? Ombuds Services provides students with independent, impartial, informal, and confidential assistance. Note that confidentiality cannot be promised if there is serious risk of imminent harm or if required by law



**(313)** 593-5440



dearborn.ombuds@umich.edu



umdearborn.edu/ombuds-services

# Welcome to Campus!

Whether classes are on campus or in a hybrid format, there are many ways to get involved and engage beyond the classroom. The University is committed to creating and maintaining a working and learning environment that is respectful, safe, welcoming and inclusive; so meet new people, pursue your passion, build transferable skills, have fun and make a difference!

## **Campus Involvement Hub**

The Campus Involvement Hub is your home to find involvement opportunities at UM-Dearborn! Stop by 1290 Renick University **Center** to learn more about joining a student organization or starting something new, rent a board game, or sign up for special events like a trip to Cedar Point with the Student Activities Board (SAB). You can even make an appointment with a Student Organization Consultant to get personalized recommendations of outside-theclassroom opportunities you may enjoy based on your unique interests.



umdearborn.edu/involvement-hub

## **Student Organizations**

Student Organizations are the heartbeat of the campus community. There are over 150 registered student organizations (RSOs) — including nine fraternities and sororities—all of which offer programs, social projects, and activities throughout the academic year. See all student events that are happening on and off-campus, find the student organizations that you are most interested in, and track your service hours in VictorsLink!



umdearborn.edu/victorslink



## Fraternity and Sorority Life (FSL)

Fraternity and sorority members at UM-Dearborn are known for their dedication to academic excellence, community building, campus involvement, and commitment to the local and global community through service and philanthropic initiatives. UM-Dearborn has a rich community of both gender-based and co-ed organizations. Some are culturally based, while others are not. There are plenty of opportunities to find an organization that will be a great fit for you and the experience that you are looking to have! Not to mention when you join a fraternity or sorority chapter, you gain access to national and regional alumni networks, academic resources, scholarships, leadership development opportunities, and friendships that will last well beyond your college years.



umdearborn.edu/greeklife

## CAMPUS INVOLVEMENT AND ENGAGEMENT



### First Gen Student Organization

The First Gen Student Org recognizes that being the first in your family to attend college can be a challenge. The org works to inform, connect, and celebrate first gen students at UM-Dearborn.

## New Student Engagement

Your first year on campus is an important one, and is the best time to make connections with faculty, staff and students while also creating good habits to drive you toward success.



#### **Wolverine Mentor Collective**

Starting at a new campus can be challenging sometimes, and the Wolverine Mentor Collective is available to enhance your student experience by connecting you to current UM-Dearborn Wolverines. New first year and transfer students connect with upper level students to make your transition seamless through our Undergraduate Peer Mentoring program. Incoming international students connect through our Graduate Peer Mentoring program.



umdearborn.edu/wolverinemc

#### Veteran Services

This team of military veterans supports militaryaffiliated students in their academic endeavors by providing programming, resources, and networking opportunities. They are also trained to disseminate information concerning Federal and State Tuition Assistance programs and the certification of VA Education Benefits.



umdearborn.edu/veterans

## Civic Engagement

The Office of Student Life offers a wide array of opportunities to give back to the surrounding community. Monthly days of service, alternative break trips, and opportunities to engage in and educate peers about democratic processes are some of the ways that students can develop leadership skills and leave UM-Dearborn and our world better than they found it.



umdearborn.edu/student-life

## Office of Graduate Studies

The Office of Graduate Studies helps not only during the application process, but also during your time at UM-Dearborn by providing orientation resources, competitions, and coordinating programming and events to serve the unique needs of graduate students. They partner with the 4 colleges, Experience+, the Library, and relevant student organizations to help students grow professionally and personally.



umdearborn.edu/grad-studies

## International Students

The Office of International Affairs (OIA) supports international students from the time they are admitted to the University, throughout their academic journey at UM-Dearborn, and after graduation. In addition to helping establish a welcoming, supportive campus community, the OIA provides a variety of programming and services including immigration advising, workshops, and information sessions to enrich the University experience and ensure that international students thrive at UM-Dearborn and beyond.



umdearborn.edu/international-office



# Study Abroad

Change your life with Study Abroad! Become globally literate by experiencing an in-depth study of another country and culture, while at the same time getting credit towards your degree. Study abroad assists students in the development of the academic, intercultural, professional, and personal skills and attitudes that today's employers are looking for.



sa-umdearborn@umich.edu



mnav.umdearborn.edu



## Counseling and Psychological **Services**

College can be stressful, and CAPS is here to help you maintain your mental health and wellness so you can succeed. While students may seek out counseling for reasons such as depressed mood, anxiety, or sexuality and/or gender questioning, all students are encouraged to contact CAPS if they start to feel overwhelmed. Currently enrolled students can take advantage of all of the services free – there is no cost for this important, confidential help. Available services include crisis intervention. individual therapy, group therapy, couples therapy, peer-led support groups and interactive workshops conducted by licensed mental health professionals.



(313) 593-5430 (includes after-hours support to connect with a licensed therapist)



✓ umdearborncaps@umich.edu



umdearborn.edu/caps

# **Dearborn Support**

At UM-Dearborn, we are committed to your success. Our team is here to help you as you navigate critical incidents — or difficult times if/when you have an unexpected emergency such as a medical illness, losing a loved one, or experiencing an accident. We advocate on your behalf to professors and connect vou to various resources.

#### 2130A University Center (RUC)

**313-593-5056** (please leave a voicemail)







Mental Health and Wellness Peer Educators are trained to provide education and support to fellow students through programming and weekly support groups.



umdearborn.edu/mental-health-peer-educators

# **Student Food Pantry**

The Student Food Pantry (located in the Dearborn Support Office) is committed to student success by providing access to free resources such as food, baby products, school supplies, etc. Students must have been enrolled at UM-Dearborn within the academic year to be eligible. New and returning students are welcome during any open hours.

#### 2130A University Center (RUC)

**313-593-5056** (please leave a voicemail)



umdearborn.edu/food-pantry



## Wolverine Wardrobe

The DS Wolverine Wardrobe is a place where students can find FREE gently used professional & winter clothing. Students must be currently enrolled at UM-Dearborn to be eligible; supplies include blazers, blouses, suit pants as well as hygiene and makeup products.

Individuals must be a currently enrolled UM-Dearborn student with a Mcard. Please bring your UMICH ID card for your visit. Students are eligible to visit based on need.





2116 University Center (RUC) \$\square\$ 313-593-5056 \$\square\$ DearbornSupport@umich.edu



## **Athletics**

The University of Michigan-Dearborn is a member of the National Association of Intercollegiate Athletics (NAIA) and the Wolverine-Hoosier Athletic Conference (WHAC). There are 14 sports (men's and women's cross country, men 's and women's soccer, volleyball, men's and women's basketball, men's and women's bowling, lacrosse, men's and women's golf, baseball, and softball). Men's and women's ice hockey compete in the American Collegiate Hockey Association.



athletics.umdearborn.edu

## **Wellness Center**

Stay active by taking advantage of the fitness equipment and classes offered at the Wellness Center located in the Fieldhouse. New equipment (weights and cardio) were installed in March 2023. Show your student ID to have full access to the facility for free, excluding fitness classes. See website for current hours.



umdearborn.edu/wellness-center

### **EXPERIENTIAL LEARNING & CAREER SERVICES**



# **Internships**

Internships, cooperative education (co-ops), practicums, field placements – depending on your major, you may hear different terms but with similar meanings – are experiences that will help you build essential transferable skills that can be used in a professional setting.

Of course, every experience will be different, but here are some examples of skills developed while on an internship or co-op:

Analytical: Compiled, sorted and analyzed social media data to be used in client presentations.

**Customer service:** Interacted with customers in a professional and efficient manner resulting in a personal 5-star rating.

**Critical thinking:** Developed a coupon discount program increasing client traffic by 15% in the first three months.

College of Education, Health, and Human Services (CEHHS)

Field Placement Office

Contact: cehhs-oss@umich.edu
More info: umdearborn.edu/cehhs\_fpo

Students can schedule an appointment with the Field Placement office by emailing: cehhs-oss@umich.edu.

College of Engineering and Computer Science (CECS)

CECS Experiential Learning Office
Contact: cecs-co-op@umich.edu
More info: umdearborn.edu/cecs-coop

College of Business (COB)

**Business Career Center** 

Contact: umd-cob-bcc@umich.edu
More info: umdearborn.edu/cob-bcc

Students can schedule an appointment with this office through the student portal.

College of Arts, Sciences, and Letters (CASL)

**CASL Internship Office** 

**Contact:** casl-internship-center@umich.edu **More info: umdearborn.edu/casl-internships** 

Students can schedule an appointment with this office through the student portal.

#### **Create your profile & find internships in Career Connections**

Internships, other part-time and post graduation opportunities can be found in Career Connections.

More info: umdearborn.edu/careerconnections

## **Career Services**

Your Strengths. Your Skills. Your Future! Career Services helps UM-Dearborn students and recent alumni identify their strengths and skills through personalized one-on-one coaching discussions, co-exploration of careers and majors, resources to prepare you for employment and effectively search for positions, and the facilitation of networking and professional development events. Through these events and activities, Career Services is a bridge that connects students, employers, and the community. Students are encouraged to work with Career Services and attend their events each year that they are a student so that students can better understand career opportunities and create a career plan. In doing so, students can make the most of their time and take steps to be a more competitive job applicant by graduation.

Students can schedule an appointment with a career coach through the student portal.

## **Programs and Services**

- One-on-one career coaching
- Resume and cover letter reviews
- Career readiness workshops and events
- Interview practice
- Employment search strategies
- Major and career exploration
- Career fairs and employer spotlights
- Employer/alumni networking events
- Online tools & assessments
- Career Connections job board



# On-Campus Student Employment

Many students work while in college for a variety of reasons, but one is often to gain experience that prepares you for the workforce after you graduate. These experiences can help you develop transferable and professional skills, make connections with peers and your supervisor, and can advance your career opportunities!

All on-campus employment opportunities are posted through careers.umich.edu. In the "Job Search" box, select:

Work Location: Dearborn
 Full/Part-Time: Part-Time

• Regular/Temporary: Temporary

Make sure to check out our <u>Wolverines@Work</u> professional development sessions and appreciation initiatives!

You may qualify for **Federal Work Study**. Work-Study is a federally-subsidized hourly wage job program which gives domestic students the opportunity to earn their award through employment. Work study can also be used off campus at some non-profits.



# National Scholarships and Fellowships

Have you ever considered a career in public service, going into scientific research, teaching English overseas, or attending a prestigious graduate school? If so, you should consider applying for major national scholarship or fellowship competitions.

umdearborn.edu/national-scholarships

## **Research Opportunities**

Experience+ manages research grants for students to pursue their research interests or present their work at a conference. Consider participating in the Summer Undergraduate Research Experience which provides students the paid opportunity to conduct research, receive mentorship from faculty, and gain professional development

umdearborn.edu/experience-plus

# Student Portal: My UM-Dearborn

Visit my.umdearborn.edu to view information, your financial aid award/ requirements, disbursement, and billing or payment information. You can also use this to register for classes, check grades or schedule appointments with many units across campus, including advising.





umdearborn.edu/one-stop

## **Financial Aid Resources**

Sources of financial aid usually take the form of a loan, grant or scholarship – these are based on merit (academic achievement) and/or Expected Family Contribution (EFC) calculated in your Free Application for Federal Student Aid (FAFSA).

Students (and their families) are required to complete a Free Application for Federal Student Aid (FAFSA) each year to be considered for financial aid. Even if the circumstances have not changed, the new application will confirm your situation. Each financial aid program has special criteria so be sure to check the website. There you will also find a list of frequently asked questions (FAQs).





umd-ask-ofa@umich.edu umdearborn.edu/financial-aid

# **Emergency Resources**

Life is unpredictable and often presents unexpected circumstances, which can cause significant hardships and stress. The university's emergency aid funds might help mitigate these expenses.



umdearborn.edu/emergency-support-fund

# **Scholarship Opportunities**

UM-Dearborn offers thousands of scholarships each year and you can apply for additional support through private scholarships. This includes freshman, transfer, graduate, current student and private scholarships.



umdearborn.edu/scholarships

# International Students and **Eligible Non-Citizens**

Requirements vary for undergraduate and graduate international students, but there are scholarship and loan opportunities available! Students are encouraged to visit the website!



umdearborn.edu/financial-aid/international



# **Computing on Campus**

Information Technology Services (ITS) provides consistent and secure delivery of computing resources to the UM-Dearborn campus community. The Service Desk is available to answer questions and provide solutions for problems related to IT. Contact them for questions regarding:

- Uniqname and password issues (logging in to campus resources including My UM Dearborn Portal)
- UPrint (a printing service for all students)
- Campus computer labs/software for campus or home use
- Security and/or privacy concerns
- File storage or email (Dropbox or Google problems)

(313) 593-HELP (4357) | Chat Portal: support.umd.umich.edu

#### Wifi

Information Technology Services (ITS) provides wifi for your devices to connect to the internet and U-M networks while on campus. The two major wifi networks are **MWireless** and **eduroam**. Instructions for getting connected to U-M provided wifi networks can be found on the <u>Get Connected</u> page.

#### **MWireless**

All university affiliates with a valid U-M email address and password should use MWireless when on campus because it is secure and encrypted. It is only available on 5GHz frequency—older devices that only support the 2.4 GHz frequency will not be able to see or use MWireless and can instead use eduroam.

#### eduroam

eduroam is available to students, faculty and staff when visiting other universities and colleges, and should be configured through MSetup before visiting other institutions.

Full access to U-M resources is available when using MWireless or eduroam. Available on the 2.4GHz & 5GHz frequencies.

#### **UPrint**

UPrint is a printing service for students in all UM-Dearborn colleges. Each term, registered students are allocated print credit (around 500 Black & White pages). UPRINT release stations are located all over campus. Any job submitted via a lab computer, mobility print, or from WebPrint can be processed at a release station. Both B&W and color printing options are available.

How to use WebPrint: <u>umdearborn.edu/its-printing</u> UPRINT Printer Locations: <u>myumi.ch/Gk5np</u>

#### **Tech Shop**

The University of Michigan Tech Shop has your tech needs covered! Located in Ann Arbor, the Tech Shop provides discounted technology, services, and low-cost support for personal technology to all University of Michigan students, faculty, and staff. Students can use student account billing (SAB) as a payment option when ordering online (this means that you could potentially apply financial aid to the tech you need!) Ship-to-home is also available!

(734) 647-2537 techshop@umich.edu

Order online today! techshop.umich.edu

## **Canvas Support**

Canvas is UM-Dearborn's learning management system, where you may find course content and information – the syllabus, resources, your grades, and in some courses you'll even complete assignments and guizzes/exams there.

To login, you can go to the bottom of any UM-Dearborn web page and click on Canvas or go to umdearborn.edu/canvas and choose the Academic Canvas option.

If you need assistance, the **Academic Canvas page** has a link for help and support - that lists help pages for specific topics as well as who you can contact for support. At the very bottom of the page, there is a link to the Canvas guide for students.

# **University Bookstore**

Located in the Renick University Center, the Bookstore has a complete line of new and used textbooks for purchase, rental, and digital download. Information regarding class materials specific for each course/section is available on the store's website and with their price match program, students can purchase textbooks at reduced/equal costs compared to the local competitors. The Bookstore also carries school supplies, university apparel, technology accessories, and Commencement regalia and diploma frames for graduating students.







# Equity, Civil Rights and Title IX Office

The office assists individuals who have concerns about discrimination and discriminatory harassment, including sexual and gender-based misconduct or discrimination/harassment on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status. Any individual who is concerned that they have experienced discrimination or discriminatory harassment, including sexual misconduct, in a University program or activity is encouraged to contact them to learn more about resources and available options.



**ECRT-Dearborn@umich.edu** (313) 436-9194



wmdearborn.edu/equity-civil-rights-and-title-ix-office

#### **FILE A REPORT WITH ECRT:**

The university has one central area to report incidents of discrimination, harassment, hate, sexual assault, bias. instances of concern, safety and campus community wellbeing, student conduct issues and grade grievances.



myumi.ch/6jZx3

# **Department of Public Safety**

The University of Michigan-Dearborn Department of Public Safety is service-oriented, and its mission is to help promote a safe environment for UM-Dearborn students, visitors, faculty, and staff.

DIAL 9-1-1 in an emergency. Cellular 911 calls ring into the City of Dearborn United Dispatch Center, who will contact UM-Dearborn Department of Public Safety to respond. Campus phone 911 calls ring directly into the UM-Dearborn Department of Public Safety Dispatch Center.

Emergency Phones connect directly to dispatch; pick-up any campus emergency phone to be immediately connected to the dispatch office. DIAL (313) 593-5333 to contact our 24-Hour Dispatch.

#### **Contact:**

Dispatch Phone (24/7): (313) 593-5333 Business Office Phone: (313) 593-9953

E-mail: public-safety-requests-UMD@umich.edu

**Department Business Office Hours:** 8:00 AM – 5:00 PM

UM-Dearborn Emergency Alert: umdearborn.edu/emergencyalert

#### **SENIOR OFFICERS**

Gabriella Scarlatta, Interim Chancellor

Ghassan Kridli, Interim Provost and Chief Academic Officer

Bryan Dadey, Vice Chancellor for Business Affairs

Carrie Shumaker, Vice Chancellor for Information Technology and Chief Strategy Officer

Casandra Ulbrich, Vice Chancellor for Institutional Advancement

#### **ACADEMIC DEANS**

Frédéric Brunel, College of Business

Dagmar Budikova, College of Arts, Sciences, and Letters

Ann Lampkin-Williams, College of Education, Health, and Human Services

Armen Zakarian, College of Engineering and Computer Science (interim)

#### **REGENTS OF THE UNIVERSITY**

Jordan B. Acker, Huntington Woods

Michael J. Behm, Grand Blanc

Mark J. Bernstein, Ann Arbor

Paul W. Brown, Ann Arbor

Sarah Hubbard, Okemos

Denise Ilitch, Birmingham

Carl J. Meyers, Dearborn

Katherine E. White, Ann Arbor

Domenico Grasso (interim), Ann Arbor, ex officio

#### NONDISCRIMINATION POLICY STATEMENT

The University of Michigan, including the Ann Arbor, Dearborn, Flint campuses as well as Michigan Medicine, as an equal opportunity employer, complies with all applicable federal and state laws regarding nondiscrimination. The University of Michigan is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to Equity, Civil Rights and Title IX Office (ECRT), 1114 Administration Building, Dearborn, MI 48128-2405, 313-436-9194 or ECRT-Dearborn@umich.edu.

#### **ACCESSIBILITY STATEMENT GUIDELINES**

Materials inviting attendance at events on campus or at campus-sponsored events off-campus should identify the office to be contacted to request accommodations for the disabled and specify a deadline one week prior to the event by which the contact should occur so arrangements can be made. When accommodations are requested, please contact the Institutional Equity Officer (593-5190) who will work with the sponsoring unit to provide what is required. The following is an example of an ADA-compliant statement that must be included on all materials: Anyone requiring accommodations under the provisions of the ADA should contact (name/number/email address of unit contact) prior to (month/day/year) to allow time for arrangements to be made.