

CURRICULUM VITA

Susan A. Everett
Assistant Dean of Assessment and Accreditation
College of Education, Health, and Human Services
University of Michigan-Dearborn

University of Michigan-Dearborn
19000 Hubbard Drive- C23 FCS
Dearborn, Michigan 48126-2638
313-593-5133 everetts@umich.edu

Education Credentials

Ph.D. **Science Education**
The University of Iowa, Iowa City, IA

M.S. **Science Education**
The University of Iowa, Iowa City, IA

B.A. **Elementary Education with Science Specialization (K-6 classroom teacher and K-6 General Science)**
The University of Iowa, Iowa City, IA

Administrative Experience

Assistant Dean of Assessment and Accreditation College of Education, Health, and Human Services The University of Michigan-Dearborn, Dearborn, MI	2021- present
Provost Fellows Program Office of the Provost The University of Michigan-Dearborn, Dearborn, MI	2022-2023
Chair-Department of Education College of Education, Health, and Human Services The University of Michigan-Dearborn, Dearborn, MI	2014 to 2021
Program Coordinator Science Education and the Masters of Science of Science Education (MSSE) School of Education The University of Michigan-Dearborn, Dearborn, MI	2009-2014

Faculty Appointments

Professor	2015 to present
Associate Professor	2009 to 2015
Assistant Professor	2003 to 2009

College of Education, Health, and Human Services (CEHHS 2013-present)
School of Education (SOE 2003-2013)
The University of Michigan-Dearborn, Dearborn, MI

Visiting Assistant Professor/ Lecturer

1999 to 2003

College of Education
The University of Iowa, Iowa City, IA

Points of Pride during Administrative Positions

National Accreditation for Teacher Preparation

- Coordinator for the successful national accreditation self-study and visit (2019) with the Council for the Accreditation of Educator Preparation (CAEP)
- Co-Chair and first author of the self-study for the successful national accreditation visit (2011) with the Teacher Education Accreditation Council (TEAC)

Curriculum Development for Undergraduate and Graduate Programs

- Lead for development of Elementary Teacher Certification Programs for new grade bands required by the Michigan Dept of Education (MDE): Birth to K, PK- Grade 3, and Grades 3-6
- Lead for development of Secondary Teacher Certification Programs for new grade bands required by the Michigan Dept of Education (MDE): Mathematics 5-9 and 7-12, English 5-9 and 7-12
- Dept Chair supporting the development and submission process for BA in Instructional Technology
- Lead for development of Master of Arts in Program Evaluation and Assessment
- Dept Chair supporting the development of the Master of Science in Applied Behavior Analysis

Strategic Enrollment Planning within the Department of Education

- Adjusted course offerings to meet student enrollment which resulted in a more efficient schedule for the Department of Education
- Collaborated with faculty and LEO instructors (adjunct faculty) to adjust teaching schedules to better meet the students' needs
- Mentored faculty and LEO instructors to engage in online teaching

Managing Tenure and Promotion Process within the Department of Education (2014-21)

- Six associate professors promoted to full professor with tenure
- Three assistant professors promoted to associate professor with tenure

Hiring Personnel/Supervision

Department of Education Chair

- 13 tenure-stream faculty; hired two assistant professors
- 30 LEO Instructors
- Chaired search for Administrative Assistant Specialist

Assistant Dean

- Supervisor of the Director of Advising and Records Office
- Supervisor of Dept of Education Academic Program Manager
- Hiring committee for Office of Student Success Specialist
- Hiring committee for Early Childhood Education Center Academic Director
- Chaired search for two Academic Advisors Intermediate
- Chaired search for Director of Advising and Records Office
- Interim supervisor of the five team members in the Office of Student Success

Dearborn Discovery Core (DDC) for General Education Coursework

- Mapped potential courses for each education major
- Worked with faculty to submit applicable courses for DDC
- Served for three years on the DDC Subcommittee reviewing course materials for approval

Jean and Ken Simpson Professional Development Series for Educators

- Collaborations with Mallory Simpson and Institutional Advancement to host a guest speaker each year to provide free professional development for area teachers, administrators and UM- Dearborn students

Use of Data to Inform Decisions and Communications

- Developed the employment map for teacher certification graduates
- Created the diversity classification for field placements of teacher certification students
- Began the use of Watermark for assessment and accreditation

Transition Plan for Duties of SOE Program Coordinators to CEHHS Directors

- Analyzed the responsibilities of program coordinators
- Developed the plan for transition from program coordinators to college-wide directors to reduce overlap and conserve financial resources
- Provided mentorship to the original new directors in 2014 and their successors

Early Childhood Education Center (ECEC)

- Early Childhood Education Center Advisory Board Member (2008-2012; 2020-22)
- Brought pre-service teachers to ECEC for guest teaching of science lessons with children

Department Pivoting During the COVID 19 Pandemic

- Simpson PD event became two four-week online opportunities for local teachers during summer and fall 2020
- Collection of online resources established for student teachers and practicum students for fall 2020 and beyond
- Use of GoReact video analysis and assessment expanded during fall 2020 for remote supervision of field experiences

Selected Service

The School of Education (SOE) became the College of Education, Health, and Human Services (CEHHS) on September 1, 2013.

University:

- Higher Learning Commission (HLC) Coordinating Group for HLC campus visit on Nov 13-14, 2023
- Strategic Planning Commuter Campus with Dean Amy Finley (2022)
- Academic Success Strategic Planning Campus-Level Core Group (2022)
- Council of Associate Deans (Summer, 2021 to present)
- Dearborn Discovery Core (Fall, 2020 to Summer, 2023)
- Campus Scheduling Advisory Team (SAT)/Schedule and Classroom Usage Group (SCUG) (April, 2019 to present)
- Scholar-Teacher Strategic Planning Working Group (2019-20)
- UM-Dearborn Faculty Senate (Member Feb. 2004 – Dec. 2007; Alternate Fall, 2010)

College/School of Education:

- Health and Human Services (HHS) Department Chair Search Committee (Co-chair, 2016)
- CEHHS Governance & Bylaws Advisory Group (2013) developed the draft of the CEHHS Bylaws for the newly approved college with a campus wide faculty vote
- SOE Executive Committee (Sept, 2011- Dec 2013)
- SOE Curriculum Committee (Member 2008-09; Chair 2010- 2013)
- SOE Professional Formation and Compensation Task Force (2011)
- SOE Dean's Search Committee (2009-2010)

Professional:

- Directors and Representatives of Teacher Education Programs (DARTEP) in Michigan: representative for CEHHS (2014-present)
- Schoolcraft College Advisory Board Member Alternate for Early Childhood (2015-present)
- Michigan Test for Teacher Certification (MTTC) Standards Setting Conference (2012 and 2013)
- Elementary Certification Program reviewer for teacher preparation institutions-Michigan Department of Education Lansing, MI, Feb. 12, 2010; Feb 11, 2011; Feb 24, 2021

Selected Teaching

Undergraduate courses in the Elementary Teacher Certification Program

- EXPS 220: Science in the Elementary School

- EXPS 420: Science Capstone
- EDD 485: Elementary Science Methods
- NSCI 232: Inquiry-Earth and Space Science (Liberal Arts Natural Science Course)
- NSCI 332: Michigan Earth Science Online (Liberal Arts Natural Science Course)

Graduate/Doctoral courses

- EXPS 520/820: Science Education Action Research Online
- EDK 500/700: Introduction to Educational Research Online

Selected Publications

Moyer, R. & **Everett, S.** (2016). *More Everyday Engineering: Putting the E in STEM Thinking and Learning*. Arlington, VA: NSTA Press. A compilation of the last 13 articles published in *Science Scope* (2012-2016) with additional material.

Everett, S. & Otto, C. (2015). A Graphic Model for Designing Effective Lesson Plans Incorporating Technology. In M. Khine (Ed), *New directions in technological and pedagogical content knowledge research: Multiple Perspectives*. Charlotte, NC: IAP-Information Age Publishing.

Otto, C. & **Everett, S.** (2013). An instructional strategy to introduce pedagogical content knowledge using Venn diagrams. *Journal of Science Teacher Education*, 24(2), 391-403.

Moyer, R. & **Everett, S.** (2012). *Everyday Engineering: Putting the E in STEM Thinking and Learning*. Arlington, VA: NSTA Press. A compilation of the first 14 articles published in *Science Scope* (2009-2011) with additional material.

Otto, C., **Everett, S.**, Moyer, R. & Zitzewitz, P. (2012). Using a state teacher certification test to assess an inquiry-based science education program. *International Journal of Science and Mathematics Education*, 10, 531-552.

Everett, S., Otto, C. & Luera, G. (2009). Pre-service elementary teachers' growth in knowledge of models in a science capstone course. *International Journal of Science and Mathematics Education*, 7(6), 1201-1225.

Moyer, R., Hackett, J., & **Everett, S.** (2007). *Teaching Science as Investigations: Modeling Inquiry through Learning Cycle Lessons*. Columbus, OH: Pearson Merrill Prentice Hall, 339 pages.

Selected Presentations for National/International Conferences

Fourteen presentations at the Association for Science Teacher Education (ASTE, formerly AETS) including:

- **Everett, S. & Bouwman, J.** “STEM Preparation for K-8 Teachers.” Poster Presentation at the Association for Science Teacher Education (ASTE), Des Moines, IA, Jan. 12-14, 2017.
- **Everett, S. & Otto, C.** “Do Not Underestimate the Power of an Image.” Poster presentation at the Association for Science Teacher Educators 2015 International Conference (ASTE), Portland, OR, January 7-10, 2015.
- **Otto, C. & Everett, S..** “An Investigation of Images of Solids in Science Education Curriculum Materials.” Paper presentation at the Association for Science Teacher Educators 2015 International Conference (ASTE), Portland, OR, January 7-10, 2015.

Thirteen presentations at the National Association for Research in Science Teaching (NARST) including:

- **Everett, S. & Otto, C.** “Use of a Venn Diagram to Introduce Pedagogical Content Knowledge to Pre-Service Elementary Teachers.” Paper presented at National Association for Research in Science Teaching (NARST) 2011 Annual Conference, April 3-6, 2011, Orlando, FL.