

Transfer Equivalency Request/Verification Form

Directions: This form can be used for official verification of the transferability of a course(s), and for verification of courses that are **NOT** listed in the COURSE TRANSFER SYSTEM (CTS). This form can only be used by undergraduate UM-Dearborn students. Before this request can be processed, all information below must be completed. If the course is not in the CTS, a course description and syllabus must be provided. Grades and honor points are not accepted in transfer. The transfer credit policy states that transferable courses must be completed at a regionally-accredited institution with a grade of C or better. Whenever it can be determined that a course has an equivalent, a UM-Dearborn course subject and number will be given.

Academic Unit: CASL: <input type="checkbox"/> CECS: <input type="checkbox"/> CEHHS: <input type="checkbox"/> COB: <input type="checkbox"/>			
Name: _____		UMID: _____	
UM-D E-Mail Address: _____ @umich.edu		(_____) _____	_____
		Phone	Date

When do you plan to take this coursework? Term: _____ Year: _____	
Name of College or University: _____ (where course(s) will be taken)	
Address of School: _____	
City	State Zip

Course(s) Subject and Course # at Guest Institution				OFFICE USE ONLY			
Subject	Course #	Credit Hour(s)	Title of course at guest institution:	Transferable?		Will transfer as:	Cr. Hours
				Y	N		

For Office User Only:
COMMENTS _____

Advisor Signature

Date

Please submit to your Academic Unit.