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# Registration

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- Log in to My [UM-Dearborn](#)
- Click on Academic Resources+ under Quick Link to access your Student Profile
- Select Registration/Schedule from the menu options on the left-hand side

## Student Profile -

Term: Winter 2026



### Bio Information

Email:  
Phone:  
Date of Birth:  
Ethnicity:  
Race:  
Citizen:  
Citizenship:  
Emergency Contact:  
Emergency Phone:

### General Information i

Level:  
Class:  
Status:  
Student Type:  
Residency:  
Campus:  
First Term Attended:  
Matriculated Term:  
Last Term Attended:  
Leave of Absence:

### Graduation Information

Graduation Applications:  
Awarded Degree:  
Term:  
Date:  
Awarded Degree:  
Term:  
Date:

### Advisors

Advisors are not assigned for the selected term.

Curriculum and Courses

Prior Education and Testing

Additional Links

View Graduation Application

Apply to Graduate

Registration/Schedule

Schedule Planner

Grades

DegreeWorks

Transcript (Unofficial)

Transcript (Official)

Enrollment Verification

Load Financial Aid Documents

Standard Tuition Payment

International Tuition Payment

Tax Notification (1098t)

# REGISTRATION MENU

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Student » Registration

## Registration

What would you like to do?



### Prepare for Registration

View registration status, update student term data, and complete pre-registration requirements.



### Register for Classes

Search and register for your classes. You can also view and manage your schedule.



### Browse Classes

Looking for classes? In this section you can browse classes you find interesting.



### View Registration Information

View your past schedules and your ungraded classes.



### Browse Course Catalog

Look up basic course information like subject, course and description.

# PREPARE FOR REGISTRATION

## Select Registration Term

Student • Registration • Select a Term

### Select a Term

Terms Open for Registration

- Winter 2019
- Fall 2018
- Summer 2018
- Winter 2018
- Fall 2017
- Summer 2017
- Winter 2017
- Fall 2016
- Summer 2016

## Registration Status

Information regarding whether a student is eligible to register will be listed in the main area. Earned hour are displayed on the bottom and Primary Curriculum on the right.

Student • Registration • Select a Term • Prepare for Registration

### Prepare for Registration

**Registration Status**

Term: Winter 2019

- Your Student Status prevents registration.
- Your academic status Good Standing permits registration.
- You have holds which prevent registration.  
**Accounting-Student**  
Processes Affected: Registration, Transcript, Accounts Receivable

**Earned Hours**

- You have Earned Hours for Level: Undergraduate, Institution Hours: 66, Transfer Hours: 69
- Your class standing for registration purposes is Senior

**Primary Curriculum**

- Level: Undergraduate
- College: Coll of Arts, Sciences & Letters
- Degree: Bachelor of Science
- Program: BS-Behavioral & Biological Sci
- Campus: Dearborn
- Catalog Term: Fall 2016
- Admit Term: Summer 2016
- Admit Type: Transfer
- Major: Behavioral and Biological Sci
- Department: CASL - Administration

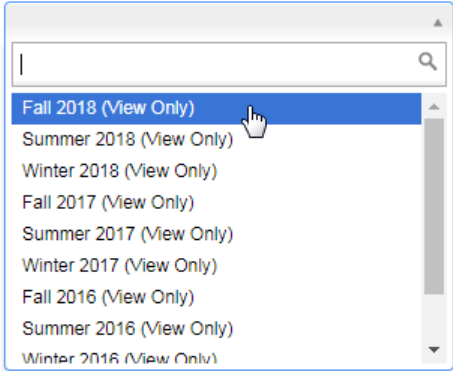
## BROWSE CLASSES (SCHEDULE)

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### Select Schedule Term

[Student](#) • [Registration](#) • [Select a Term](#)

#### Select a Term



A screenshot of a web application showing a dropdown menu for selecting a schedule term. The menu is open, displaying a list of terms from Fall 2018 down to Winter 2016. The first option, "Fall 2018 (View Only)", is highlighted in blue, and a mouse cursor is pointing at it. The other options are "Summer 2018 (View Only)", "Winter 2018 (View Only)", "Fall 2017 (View Only)", "Summer 2017 (View Only)", "Winter 2017 (View Only)", "Fall 2016 (View Only)", "Summer 2016 (View Only)", and "Winter 2016 (View Only)".

### Browse Classes

Enter a subject and course number information. Subjects can be found by subject code (ACC) or description (Accounting). If description is used, it is possible to receive multiple subjects in the search results. For example, searching History will return Art History, History, and History of Music in the results. Multiple subjects can be searched at the same time. Course numbers can be left blank to see all classes offered in selected subjects.

[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

#### Browse Classes

##### Enter Your Search Criteria

Term: Fall 2018

Subject

Course Number

Keyword

[Clear](#)

[Advanced Search](#)

## Browse Classes – Search Results for ACC 298

The students can control the columns that are displayed in search results. Options are Title, Subject Description, Course Number, Section, Hours, CRN, Term, Instructor, Meeting Times, Campus, Status, and Attribute. Options can be selected and deselected in the 'Gear' icon.

Student » Registration » Select a Term » Browse Classes

Browse Classes

Search Results — 4 Classes  
 Term: Fall 2018 Subject: Accounting Course Number: 298 Search Again

Title	Subject Description	Course No	Section	Hours	CRN	Instructor	Meeting Times	Status	Attribute	
Financial Accounting Lecture	Accounting	298	001	3	10001	Nazario, Nivus (Primary)	S M T W T F S 06:00 PM - 08:45 PM Type: Class	2 of 35 seats re... 40 of 40 waitlist ...	Economics Cognate College of Business Indus Egin Focus Area Elective Lower Division	<input checked="" type="checkbox"/> Title <input checked="" type="checkbox"/> Subject Description <input checked="" type="checkbox"/> Course Number <input checked="" type="checkbox"/> Section <input checked="" type="checkbox"/> Hours <input checked="" type="checkbox"/> CRN <input type="checkbox"/> Term <input checked="" type="checkbox"/> Instructor <input checked="" type="checkbox"/> Meeting Times <input type="checkbox"/> Campus <input checked="" type="checkbox"/> Status <input checked="" type="checkbox"/> Attribute
Financial Accounting Lecture	Accounting	298	002	3	10416	Bohannon, Michael (Prima...	S M T W T F S 12:30 PM - 01:45 PM Type: Class	2 of 40 seats re... 40 of 40 waitlist ...	Economics Cognate College of Business Indus Egin Focus Area Elective Lower Division	
Financial Accounting Lecture	Accounting	298	003	3	10725	Baker, Susan (Primary)	S M T W T F S 09:30 AM - 10:45 AM Type: Class	3 of 40 seats re... 40 of 40 waitlist ...	Economics Cognate College of Business Indus Egin Focus Area Elective Lower Division	

## *Advanced Search*

Allows students multiple search criteria including Attributes, College, Department, Instructional Methods, Part of Term, Meeting Days, Open Sections Only.

Click on Advanced Search and enter/select data for one or more of the available search criteria. Click Search for results.

## Browse Classes

### Enter Your Search Criteria

Term: Fall 2021

Subject	<input type="text"/>
Course Number	<input type="text"/>
Instructor	<input type="text"/>
Attribute	<input type="text"/>
College	<input type="text"/>
Departments	<input type="text"/>
Instructional Methods	<input type="text"/>
Part Of Term	<input type="text"/>
Title	<input type="text"/>
Course Number Range	<input type="text"/> to <input type="text"/>
Credit Hour Range	<input type="text"/> to <input type="text"/>
Meeting Days	
Sunday	<input type="checkbox"/>
Monday	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>

Search

[Clear](#)

[Advanced Search](#)

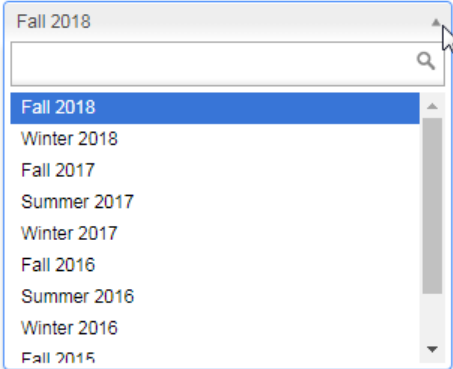
# BROWSE COURSE CATALOG

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## Select Catalog Term

[Student](#) • [Registration](#) • [Select a Term](#)

### Select a Term



A dropdown menu for selecting a catalog term. The menu is open, showing a list of terms: Fall 2018, Winter 2018, Fall 2017, Summer 2017, Winter 2017, Fall 2016, Summer 2016, Winter 2016, and Fall 2015. The 'Fall 2018' option is currently selected and highlighted in blue. A search icon is visible in the top right corner of the dropdown menu.

## Browse Courses

Enter subject and course number information. Subjects can be found by subject code (ACC) or description (Accounting). If description is used, it is possible to receive multiple subjects in the search results. For example, searching History will return Art History, History, and History of Music in the results. Multiple subjects can be searched at the same time. Course numbers can be left blank to see all courses in selected subjects.

[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

### Browse Courses

#### Enter Your Search Criteria

Term: Fall 2018

Subject

Course Number

Keyword

Search

[Clear](#)

[▶ Advanced Search](#)

## Browse Courses – Search Results for ACC 298

The students can control the columns that are displayed in search results. Options are Title, Subject Description, Course Number, Hours, Section, Instructor, Meeting Times, Status, Attribute and Description. Options can be selected and deselected in the 'Gear' icon.

Student » Registration » Select a Term » Browse Classes

### Browse Courses

Search Results — 1 Course  
Term: Fall 2018 Subject: Accounting Course Number: 298 Search Again

Title	Subject Description	Course Number	Hours	Description	
Financial Accounting	Accounting	298	3	The first course, of a two-course sequence...	<a href="#">View Sections</a>

Page 1 of 1 | 10 Per Page Records: 1

## Advanced Search

Allows students multiple search criteria including Title, College, Departments, Course Number Range, Credit Hour Range. Click on Advanced Search and enter/select data for one or more of the available search criteria. Click Search for results.

# Browse Classes

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Enter your Search Criteria

Fall 2021

Subject \_\_\_\_\_

Course Number \_\_\_\_\_

Attribute \_\_\_\_\_

College \_\_\_\_\_

Departments \_\_\_\_\_

Instructional Methods \_\_\_\_\_

Part Of Term \_\_\_\_\_

Title \_\_\_\_\_

Course Number Range \_\_\_\_\_

Credit Hour Range \_\_\_\_\_

Meeting Days

Sunday

Monday

Tuesday

Wednesday

Thursday

Search Clear [◆ Advanced Search](#)

## Course Details

The Course Details window is opened by selecting the Title for a course in the Browse Courses search results. The information provided is in several tabs.

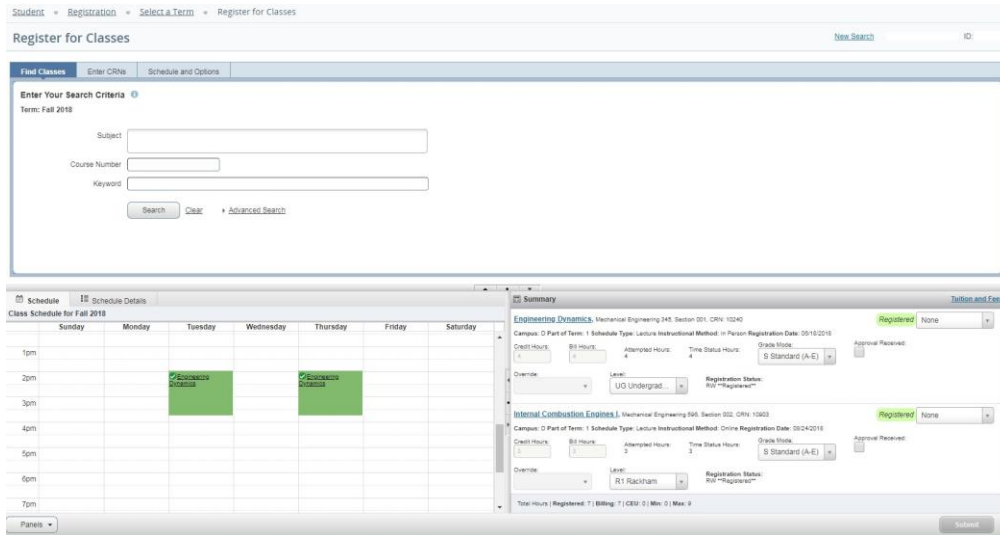
The screenshot shows a web application interface with a breadcrumb trail: Student • Registration • Select a Term • Browse Classes. The main heading is "Browse Courses". A search bar on the left contains "Finan". A modal window titled "Course Details for ACC 298, Financial Accounting" is open, showing a sidebar with tabs: Catalog, Course Description, Syllabus, Attributes, Restrictions, Corequisites, Prerequisites, Mutual Exclusion, and Fees. The main content area displays the following details for the course:

- Term:** 201910
- Title:** Financial Accounting
- College:** College of Business BU
- Division:**
- Department:** Accounting & Finance ACFI
- Hours:**
  - Credit Hours: 3
  - Lecture: 3
  - Lab:
  - Other:
- Levels:**
  - Undergraduate UG
- Grading Modes:**
  - Pass/Fail P
  - Standard (A-E) S
  - Audit V
- Schedule Types:**
  - Lecture L
  - Internet N

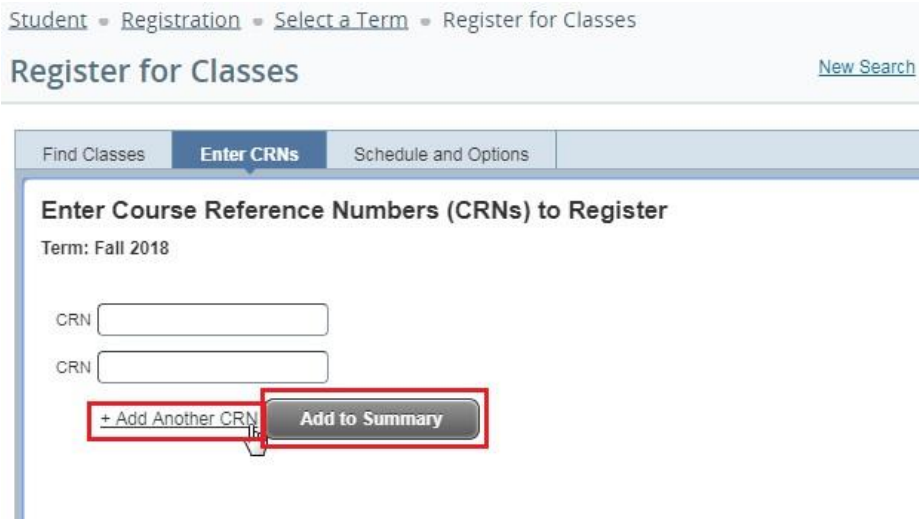
A "Close" button is located at the bottom right of the modal window.

# REGISTER FOR CLASSES

The Find Classes tab is broken up into three sections. The top half of the screen is dedicated to entering search criteria to find classes. The bottom left portion on the screen displays a student's schedule in a grid format and the bottom right displays a student's schedule in a list format.



The Enter CRNs tab is used to enter CRNs directly. The **+Add Another CRN** option can be used to add multiple CRNs at one time. When you have finished entering the CRNs, click **Add to Summary** for them to be added to your summary.



# Register from Student Educational Plan (SEP)

Select the **Plans** tab to view the plans you have created in Degree Works Plans and to register from that plan.

The screenshot shows the top navigation bar with links for Student, Registration, Select a Term, and Register for Classes. Below this is a breadcrumb trail: Student • Registration • Select a Term • Register for Classes. The main heading is 'Register for Classes'. There are four tabs: Find Classes, Enter CRNs, Plans (highlighted with a red box), and Schedule and Options. Below the tabs is a section titled 'Enter Your Search Criteria' with a term set to 'Fall 2021'. There are input fields for 'Subject' and 'Course Number'. At the bottom of this section are buttons for 'Search', 'Clear', and 'Advanced Search'.

Click **View Sections** to see all sections for the course.

This screenshot shows the 'Register from a plan' section for the Fall 2021 term. It features a table with columns for Critical Info, Title, Details, Hours, Delivery, Choice Group, Choice Description, Attribute Summary, and Note. The table lists four courses: Writing & Rhetoric I (COMP 105), Pre-Calculus (MATH 105), Personal Health and Wellness (HHS 100), and Understanding Society (SOC 200). Each row has a 'View Sections' button, which is highlighted with a red box in the first row. A 'Records: 4' indicator is at the bottom right.

Click on the **Add** button to the right to add the course to your preliminary schedule (the course will then show in the summary section to the bottom right of the screen and on the schedule to the bottom left of the screen (if hybrid or on campus course)). Click on **Plans** to go back to the plan and select the next course to view sections.

This screenshot shows the search results for 'Pre-Calculus' in the Fall 2021 term. The search criteria are 'MATH105'. The results table has columns for Title, Subject Description, Course #, Section #, Hours, CRN, Term, Instructor, Meeting Times, Status, and Attribute. Two sections are listed, each with an 'Add' button highlighted by a red box. Below the search results is a 'Summary' section with a red arrow pointing to it. The summary table has columns for Title, Details, Hours, CRN, Schedule Type, Status, and Action. It shows 'Writing & Rhetoric I' (COMP 105, 001) with 3 hours and CRN 10020, with a status of 'Pending' and an action of '\*\*Registered\*\*'. At the bottom left, a 'Schedule' section shows a grid for the Fall 2021 term.

NOTE: clicking the **Add** button only adds the course to your preliminary schedule. Notice that in the Summary window, the course status is listed as Pending. This means that you are not yet registered for the course. You will need to click **Submit** to register for the course. The enrollment status will then change to **Registered**.

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Return to Plan Search Results — 5 Classes Term: Fall 2021 : SOC200 Search

Course Title	Department	CRN	Section	CRN	Term	Instructor	Days	Time	Building	Instructor	Seats	Waitlist	Action
Understanding Society	Sociology	200	004	3	10407	Fall 2... Forsythe-Brown, Jy (Primary)	S   M   T   W   T   F   S	-	Type: Class Building: Internet Instruct	40 of 40 seats rem... 12 of 12 waitlist se...			Add
Understanding Society	Sociology	200	005	3	13422	Fall 2... Agoston, Pamela (Primary)	S   M   T   W   T   F   S	-	Type: Class Building: Internet Instruct	45 of 45 seats rem... 10 of 10 waitlist se...			Add

Page 1 of 1 | 10 Per Page Records: 5

Schedule Schedule Details

Class Schedule for Fall 2021

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am			Pre-Calculus		Pre-Calculus		
9am							
10am							
11am							

Summary Tuition and Fees

Title	Details	Hours	CRN	Schedule Type	Status	Action
Understanding Society	SOC 200, 003	3	10331	Lecture	Pending	**Registered**
Personal Health and Wellness	HHS 100, 002	4	13473	Lecture	Pending	**Registered**
Pre-Calculus	MATH 105, 001	4	10298	Recitation	Pending	**Registered**
Writing & Rhetoric I	COMP 105, 001	3	10020	Lecture	Pending	**Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18

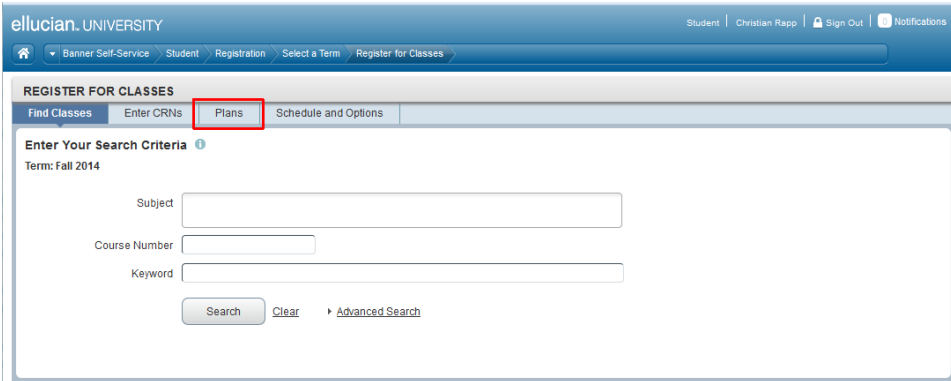
Submit

Summary Tuition and Fees

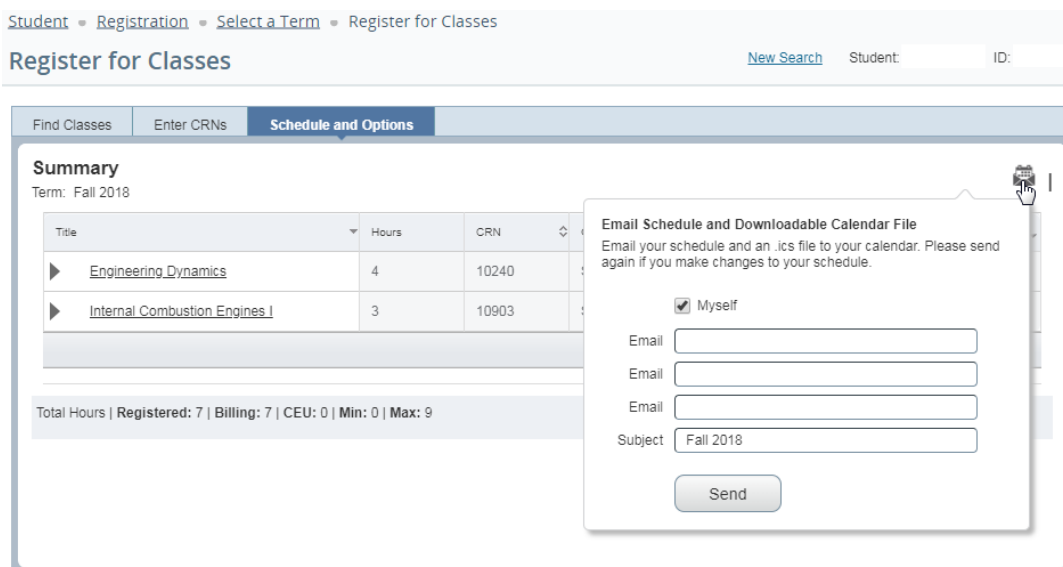
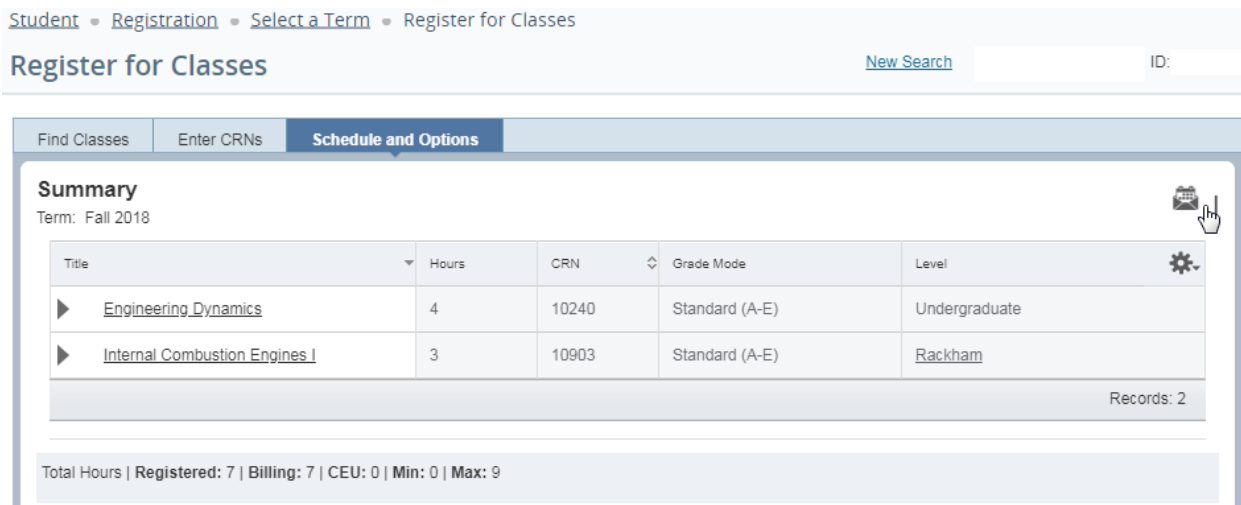
Title	Details	Hours	CRN	Schedule Type	Status	Action
Understanding Society	SOC 200, 003	3	10331	Lecture	Registered	None
Personal Health and Wellness	HHS 100, 002	4	13473	Lecture	Registered	None
Pre-Calculus	MATH 105, 001	4	10298	Recitation	Errors Preventing Regi...	Remove
Writing & Rhetoric I	COMP 105, 001	3	10020	Lecture	Errors Preventing Regi...	Remove

## Register from Student Planner

The Registration Cart has been replaced by the "Plan Ahead" system. Students will not be able to access it until registration opens.



The Schedule and Options tab displays a student's schedule and credit hour information. The email icons allow students to email their schedules to themselves and others and download a ".ics" calendar file.



## VIEW REGISTRATION INFORMATION

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The Look Up a Schedule tab allows students to look up and view their schedules from previous terms.

Student » Registration » View Registration Information

View Registration Information

Look up a Schedule | Active Registrations

There are no schedules available for viewing

Schedule | Schedule Details

Class Schedule for

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10am							
11am							
12pm							
1pm							

The Active Registrations tab displays current registration and ungraded classes.

Student » Registration » View Registration Information

View Registration Information

Look up a Schedule | Active Registrations

No registered or pending classes.

### Error Messages

Any errors that occur when attempting to add classes will display on the screen. You must then select another course or request permission, from your Academic Advising Office, to override the restriction error. E.G.: Class Restriction--if approved, an electronic override will be assigned for you allowing you to enroll in the course. You will need to repeat the registration steps to officially enroll in the course.

**New:** Prerequisites errors will now display any required courses that must be completed or taken concurrently in order to register for the course.

Here is an example of an error message that you may receive:

COMP 105 CRN 10020: Prerequisite and Test Score error

COMP 105 CRN 10020: COMP 099 [min C-] or equivalent Composition Placement must be completed before taking COMP 105

MATH 105 CRN 10298: Prerequisite and Test Score error

MATH 105 CRN 10298: MATH 090 [min C-] or equivalent Mathematics Placement must be completed before taking MATH 105

This message indicates that the system does not show that you have completed the prerequisites for the class that you attempted to register for. In this case, you would have to remove the class from your schedule and select a different class or speak with an Academic Advisor if you believe that this is an error.

### *Dropping/Removing a class*

To remove the class, choose **Remove** from the drop-down options under **Status** next to the class that you wish to remove. You will need to click **Submit** to save your changes and to remove the class from your schedule.

Summary						Tuition and Fees
Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Understanding Society</a>	SOC 200, 003	3	10331	Lecture	Registered	None
<a href="#">Personal Health and Wellness</a>	HHS 100, 002	4	13473	Lecture	Registered	None
<a href="#">Pre-Calculus</a>	MATH 105, 001	4	10298	Recitation	Errors Preventing Regi...	Remove
<a href="#">Writing &amp; Rhetoric I</a>	COMP 105, 001	3	10020	Lecture	Errors Preventing Regi...	Remove