

Staff Senate Meeting

July 26, 2023

9:00 a.m. – 11:00 a.m.

[Join us via Zoom](#)

1. Standing Items

- a. Call to order - 9:01am
- b. Approval of Minutes (done) from [May 24, 2023](#)
- c. Approval of Agenda & Announcement of New Staff Senators and Council
- d. Chancellor Team Update - Keisha Blevins
 - i. Chancellors Cookout - cook off will start at 11, kickball at 1030
 - ii. Chancellor's online journal - <https://lentefestina.org/>
 - iii. Budget questions were asked, Keisha suggested that Bryan Dadey, Vice Chancellor of Business Affairs attend to provide information.
- e. Provost Team Update - Gabriella Scarlatta
 - i. Welcomed new Deans, 26 days ago. Approved by Regents.
 1. Reporter article for CASL Dean and working on communication for Brunel
 - ii. Wolverine Welcome Day is Aug 25, 11a-4p - staff should be on campus to help welcome the students - [email from July 17th for volunteering from Tyler](#)
 - iii. Dean's retreat Aug 15 to set agenda for the year - discuss facts and set goals, Promotion & Tenure, academics, campus events, they have guest speakers from various units to be on the same page. (13, 5CASL, 4CECS, 2CEHHS, 2COB)
 - iv. Chairs retreat on Aug 21st - P&T, paperwork, leo contracts to harmonize our work.
- f. HR Update - Rima Berry-Hung
 - i. MHealthy Scavenger Hunt on August 3rd, please sign up!
 - ii. MHealthy Champion applications online - supervisor approval required
 - iii. Performance Appraisals are due July 31st, let HR know if there are any issues with the fillable form. [E- Signature Tools Guide](#)
 - iv. Timekeeping codes TBD for additional paid days week of Thanksgiving and 2 days leading into Dec holiday
 - v. Future of work committee update - handled by Business Affairs and facilities, HR still needs to connect with Academic Affairs to talk about execution. Work in progress, and still in the works.
- g. ITS Update - Carrie Shumaker
 - i. How to Dispose phones, monitors, desktops ([KB article](#)) submit a ticket!
 1. Ensure safety of information and reduce confusion.
 - ii. How to get rid of printers ([KB article](#))
 1. Lots of shared printers so we can reduce supplies needed to maintain outdated/underutilized equipment.
Per Rich Durant: When placing the ticket please give an idea of how much and what type of equipment is being picked up so we bring enough people and wagons to move equipment
 - iii. What is a "dock" and how to use it
 1. A way to connect your laptop to several devices like mouse, keyboard, speakers, monitor, Ethernet. Using a docking station

- that is connected to several devices helps gain the benefits of a desktop computer without sacrificing the portability of a laptop.
- 2. Works with Mac, Dell or HP laptops (there may be older machines that need a different docking station).
- 3. Please dispose of your desktop if you have 2 computers!
- iv. Physical zoom phones will be coming in August or September, but it's been delayed and we don't know for sure.
- h. Staff Senate Budget Update - \$23,397.08

2. **Guest Speaker:** Tom Pitock, Veteran Affairs, in 2113/2115 RUC

- a. Military Affiliated Students and their dependants, qualified up to age 26
- b. There are 5 VA programs that help students through college
- c. Last year 120 were certified through VA, 60 were dependants. When the labor market is strong, students work and wait on education. Seen as high as 180 students.
- d. Veteran students are non-traditional, 24+ years old. 42% come with family/life experiences that are unique and have been deployed all over the world.
- e. Veteran specific orientation is provided to cover student expectation using VA education benefits.
 - i. Housing allowance is affected by decisions they make. Guest speakers including internship/career services. Let Tom know if you'd like to join an orientation!
 - ii. We provide a graduation ceremony for military affiliated students - anyone considering themselves is not turned away. Dec 12th this year in FC quad E, please sign up and show support!
 - 1. Has connected with alumni that have used benefits, entered the workforce and been successful to come back and share experiences.
- f. Awareness is key. Let Tom know if there are events he should attend.
 - i. Student Veterans Association.
 - ii. Veteran Cadre: Ask people that you know have served to fill this out for mentoring opportunities/building a network. Connected with faculty and staff that have been in the military.
 - 1. <https://forms.gle/1ekkDabpFRf8JhV96>
 - iii. Weekly announcements - focused more on what they need to know as a student but could extend announcements to alumni.
 - iv. Jessica Calderon shared that there are veterans in SOAR program, ANTS (non-traditional) and possible collaboration opportunities
- g. Institutional Designations - Gold Standard with single point of contact, veterans resource center and network. Tom stays away from those that require a fee
 - i. <https://www.michigan.gov/corrections/careers/gold-level-veteran-friendly-employer>
 - ii. <https://michiganvets.force.com/veteranfriendlyschools/s/dashboard>
- h. Persistence and completion is the metric we use for success vs number of students.
 - i. Engage our veterans student organization, Tom is looking to get sponsored as an organization on campus with national conferences
 - ii. Community engagement, including veteran's recognition events (Korean Armies Day in Dearborn on Saturday 8/29 at 3p in the Library)
 - 1. <https://cityofdearborn.org/koreanwarrededication>

- 2. November 11th at 11a Dearborn Veteran's Day
- iii. 6 active students/alumni on the board for [veteran's of the game](#) - Michigan Stadium tailgate outside Jack Roth entrance. Has TV, heater in cooler months
- iv. Veterans give back to veterans, leading by example, the future of the program relies on them.

3. Staff Senate Committee Introductions & Updates

You don't have to be a staff senator to join, we invite you to join and/or share feedback and ideas for the committees!

- a. Staff Development - Courtney Duffy
 - i. First meeting is Monday, 7/31 at 11am.
- b. Parliamentary - Mary Jones
 - i. Changed composition of the Senate, next cycle will include increased representation and details are found in the bylaws.
- c. Communication - Nikki Wasilius
 - i. Working on an update for the Staff Senate website, and will be meeting soon.
- d. Hospitality/Staff Engagement - Nick Capul
 - i. MHealthy Scavenger Hunt 8/3
 - ii. Oct 13, lunchtime talk with John U Bacon. More info to come.
- e. Staff Recognition - Bryan Earl (not in attendance)

4. Announcements

- Now thru Aug 4 at noon, the [Culture Journey](#) is taking a [brief poll](#) for feedback on the top behaviors that represent, and do not represent, the university's values.
- Please share your ideas for future meetings [here](#), including ways to bring people together and improve staff morale.
- If you're not receiving emails from external relations (Reporter, Chancellor), you can sign up [here](#).
- If you're not receiving emails from the provost, you may resubscribe [here](#)