

## Staff Senate Meeting

July 24, 2024

9:00 a.m. – 11:00 a.m.

[Join us via Zoom](#)

### 1. Standing Items

- a. Call to order
- b. Welcome new [Senators!](#)
- c. May minutes approved & posted
- d. Approval of Agenda
- e. Chancellor Team Update - Chancellor Grasso
  - Nomination form for Staff Recognition is available
  - Memphis to visit James Downing, President of St Jude's Children's Hospital
  - Risk analysis for fall and plans to manage any potential disruptions.
    - Will the disruption policy have input from others? Yes, the draft policy will be shared with constituents.
  - Fall enrollment looks good, we have met goals and will possibly surpass.
  - Alireza Mohammadi 1M from National Science Foundation
  - Letter will be sent soon to address the merit increases, including additional time off around Thanksgiving and Christmas.
  - University of Michigan for Innovation in Detroit (UFCI), no conversations at the EO table but the director has assured us that we will be a major part of programming for the center.
    - Dean Elizabeth Moji from Ann Arbor, wants us to be more involved in their efforts in Detroit - Early Childhood and education
- f. Provost Team Update - Gabriella Scarlatta
  - UMCI, new director Scott Shireman - no intention to duplicate degrees and has met with the Council of Deans. The center is due to open 2026.
  - Building community through a series of initiatives with EO given the ongoing crisis in the Middle East and upcoming election
  - CEHHS and COB teams are engaged in the process of moving, CEHHS will move back to Fairlane 8/14 so that work can begin in the SSB.
  - August newsletter from the Provost Office is being created to provide updates and keep us informed
  - Dean's retreat 8/13, Chairs retreat 8/15 to set up goals and priorities for the next year
  - The executive assistant position was posted and several applications were received.
  - Talking with Brian and Melissa about the state's announcement for free community college. We shouldn't be affected too much because of our generous packages but we will prepare.
  - New contract for leos and upcoming training

- Working with several teams across campus about increasing the quality and number of online programs in light of UMCI and online demand.
- g. HR Update - Molly McCutchan
  - Scavenger Hunt is 8/1 from 11:30-1p, please register to participate!
  - Inclusive Leadership training coming soon in the Fall
  - Becoming Series will continue - personal stories and impact of DEI
- h. ITS Update - Rich Durant & Carrie Shumaker
  - [Zoom host controls](#) allow for faster access to features
    1. [AI Companion](#), everyone knows when you turn it on and provides the host with a summary of the meeting. It's recommended that we review the notes generated for errors that commonly occur.
  - CrowdStrike was a global incident that impacted many machines, there were almost 1,000 computers IT had to work on. A list of machines impacted but working on spaces that require immediate attention. Infrastructure team helped out and there.
    - Lingering issues: There's a setting that can potentially cure the problem, connect to the wired network and reboot several times. Contact IT if it doesn't work. Unneeded machines can be returned.
    - Please continue to apply windows updates as they come. This problem was crowdstrike and not a result of windows updates.
  - [Phishing](#)
    1. If you see emails that you're questioning, send it to [reportphish@umich.edu](mailto:reportphish@umich.edu).
- i. Student Government Update - Zahra Patni, Vice-President
  - Pride Event
  - President round table with conversations to improve student experiences.
  - Barbeque with French exchange students
  - My Part saliva samples in the library for research initiatives
  - Safety workshop for students and staff today at noon
  - Angle summer block party with the Union on Sept 5 with bonfire, volleyball, food trucks and more.
  - Mock MCAT will be held at the end of August
  - Working with all of the orgs on campus for Inclusion week
- j. Dept of Public Safety - Chief Dave Hawkins
  - Introduce Captain Paul Tennies
  - 3rd party physical security assessment was done to address best practices for things like cameras, access, control, lighting, etc.
  - Addresses for the University since all areas are currently listed with 4901 Evergreen, which won't be effective for law enforcement, fire or EMS
- k. Budget Update - Richard Durant \$19,234

## 2. Guest Speakers

- a. JaNai' James, Civic Engagement Coordinator, Office of Student Life
  - [Wolverine Welcome Day](#) is August 29 and they're still looking for volunteers for low profile activities for 1-2 hours of your time. Trying to branch out and include more offices for a welcome from the broader community.
- b. [Chrome River Expense Report Transition](#) - Amanda Hill, Business Administrator, Business Affairs
  - Reminders about important dates, visit the procurement and other sites for more information.
    1. Last day to use Concur is July 31st
    2. August 1st is the Go Live date for Chrome River
    3. September 15th is the last day to create, submit and approve concur submissions
    4. September 30th is the official date we close Concur, stay tuned for reporting information.

### 3. [Staff Senate Committee](#) Updates

- a. Staff Development - Thomas Wesley [tewesley@umich.edu](mailto:tewesley@umich.edu)
  - 1st PD grant pilot program is underway
  - Slack is a communication tool. Please click on resources below and we can access it from the software center.
    1. [Slack Overview](#) and [Slack Quick Start](#)
- b. Parliamentary - Sheryl Kubiak
  - By laws will be updated.
- c. Communication - Mary Jones
  - Let her know if website updates are needed and please share photos.
  - Meeting dates will be changed for November and December.
- d. Hospitality/Staff Engagement - Rachel Buzzeo for Nick Capul
  - Ideas and looking for interested staff to run & participate
    1. Book Club and/or Movie Club
    2. Vendor Fairs were discussed but we decided to hold off
    3. Coffee & Chat monthly, first pilot on 9/17 RUC 1225 at 10a-12p
    4. Wellness Day in November is being discussed and will be brought up for approval to the larger group once costs are determined. Looking to partner with MHealthy.
    5. Service Day to collect food and/or clothing donations in the name of Staff Senate
    6. Spring Forum ideas are welcome. We like to do at least one forum per year and typically includes lunch.
    7. Would like to bring a vote for umbrella giveaways
- e. Staff Recognition
  - Donna Kerry is out of town; returning later today.
  - First committee meeting is scheduled for Thursday, August 15
  - More information will be shared at the next Staff Senate Meeting

#### **4. Announcements and Dates**

- Scavenger Hunt, Thursday, August 1st from 11:30 a.m. – 1 p.m.
- Chancellor's Cookout & Kickball, Tuesday, Aug. 27th
  - Kickball - 10:30 a.m. at the Fieldhouse
  - Cookout - 12 p.m. to 2 p.m. in the RUC after kickball
- Homecoming, September 9th - 14th
- Staff Recognition Award [Nominations](#) are available and due by 10/11
- [Share your ideas](#) for future meeting topics, bringing people together and improving staff morale.
- [Sign up](#) to receive emails from external relations (Reporter, Chancellor).
- [Subscribe](#) to receive emails from the Provost.