

Staff Senate Meeting

December 18, 2024

9:00 a.m. – 11:00 a.m.

[Join us via Zoom](#)

1. Standing Items

- a. Call to order
- b. November approved & posted
- c. Approval of Agenda
- d. N/A Chancellor Team Update - Chancellor Grasso
- e. Provost Team Update - Provost Scarlatta Message
 - i. Reminder to nominate for [Faculty Awards](#)
 - ii. Chancellor's and Dean's Medallion Reception 12/19 at 4:30p
 - iii. Commencement is Saturday, December 21
 - iv. Extended Library Hours for Finals Week
 - v. 2025 [SURE](#) applications are open, deadline is January 24. Virtual information sessions will be held on December 13 and January 9.
 - vi. Winter Welcome [sign up](#) to welcome students on January 6-7
- f. HR Update - Rima Berry
 - i. Floating Holiday
 1. Starting January, there is an 8 hour bank for any "holiday" we choose.
 2. Supervisors can't question the reason, but we should be mindful of scheduling.
 - ii. Bonus Pay for Merit Eligible Staff
 1. One time taxable payment of \$1000 prorated by effort given to all active employees through January, regardless of start date.
 - iii. [Earned Sick Act](#) starts in February
 1. No idea what the impact will be just yet but they are working on it and will share later.
- g. ITS Update - Rich Durant & Joseph Lubomirski
 - i. Windows 11 is deployed to classrooms & labs. Will be sent to computers soon.
 - ii. Windows 10 end of life is October 2025 so they are working to upgrade prior to.
 - iii. Midst of network updates on campus which may have outages intermittently.
 - iv. Zoom phones, two more buildings to move (RUC and Fairlane Center), then Cisco phones will be gone after January
 1. Zoom phones will call City of Dearborn Police if you call 911
- h. N/A Student Government Update - Aisha Patni, Recording Secretary
- i. Dept of Public Safety - David Hawkins, Chief of Police
 - i. Hope for the Holidays, partnered with Student Government
 - ii. 2 families/4 children, raised \$1200. Delivered to one family and will be providing for the other today.
- j. Budget Update - Richard Durant \$22,333.85 (Wellness Day charges outstanding)

2. Guest Speaker - Elspeth Muzzin, Engagement Strategist (The department is responsible for weaving community engagement into the fabric of the University)

- a. Update on Carnegie Reclassification Process (in collaboration with Dean Finley and others) Hopeful to remain one of 13 campuses in Michigan to hold it.

- i. Let us know how community engagement has changed or improvised in your area of work on campus.
- b. Community Engagement Database [Collaboratory](#)
 - i. Repository for any and all activities on campus that have a community component (external partner).
 - ii. Benefits for staff - fully public and incredible story telling tool incl donor relations and alumni engagement. We can add our own activities, view back end reporting. Database is only as good as we make it. Please report out!
 - 1. Activity example: Insect Hotel Workshop outlines the project, outcomes and participation.
 - iii. She welcomes questions, can provide a tutorial, and would love to brainstorm how you can use the tool.
 - 1. Elspeth Muzzin muzzinel@umich.edu
 - 2. Molly Manley mrmanley@umich.edu

3. Staff Senate Committee Updates

- a. Staff Development - Tom Wesley
 - i. [Professional Grant Application is available](#)
 - ii. \$5,000 available for various professional development and there will be two review cycles
- b. Parliamentary - Sheryl Kubiak (no updates)
- c. Communication - Mary Jones (no updates)
- d. Hospitality/Staff Engagement - Nick Capul
 - i. Staff Senate Donation Drive - Michelle Fecteau
 - 1. 6 boxes across campus, 3 full loads of stuff and 2 loads were delivered after that. Great showing, thank you for donating! You can still [donate](#), especially warm and/or professional clothing items. \$150 collected for the food drive.
 - 2. Coffee and Chat events, Jan 23 in RUC at 9a and Feb 27 at 9a in FCS
 - 3. Successful Wellness Day, looking to do it annually around the same time.
 - 4. March event ideas are welcomed, potential author speakers/lunch.
- e. Staff Recognition - Donna Kerry (no updates)

4. Announcements and Dates

- [Share your ideas](#) for future meeting topics, bringing people together and improving staff morale - (none submitted since August 2024)
- [Sign up](#) to receive emails from external relations (Reporter, Chancellor).
- [Subscribe](#) to receive emails from the Provost.