

Staff Senate Meeting

July 23, 2025

9:00 a.m. – 11:00 a.m.

[Join us via Zoom](#)

1. Standing Items

a. Call to order

b. May minutes approved and posted

c. Approval of Agenda

d. Chancellor Team Update - Chancellor Scarlatta

- i. Thanks to the new and past leadership of the Staff Senate.
- ii. Enjoy vacation time and work with supervisors as needed with work load.
- iii. Transition is going well, interim positions are filled with people that are familiar with campus. Thanks to everyone who has pitched in.
- iv. Many meetings with donors and alumni and a lot of travel ahead this fall.
- v. The presidential search committee is being created, Spencer Stuart is the search firm. A presentation will be given.
- vi. No kickball game this year at the Welcome back cookout, more time to talk.

- vii. Consider nominations for Chancellor Staff Awards, deadline is October 3rd and the event will be November 19.
- viii. Chancellor's forum will be held late September to communicate what's going on and goals for the next year.
- ix. Walk and talk will be resuming and please reach out if you have questions.
- x. Question about the search for our chancellor, which will be initiated by the president's office. He would like someone in place by the next of the academic year, perhaps April or May but perhaps it's more focused on Presidential search.

e. Provost Team Update - Provost Kridli

- i. Enjoying the opportunity to recharge this summer and he encourages staff to take time off this summer.
- ii. Carol Glick is retiring in September, we have two candidates coming next week. We are hoping to select someone soon.
- iii. OIA is working with International students and monitoring visas, communicating with students. Graduate students will be reduced due to processing time, we will continue to engage with them to promote ongoing interest.
- iv. Units are exploring ways to attract domestic students and increasing online opportunities, addressing needs for that.
- v. Please complete CSA training if you've received an email from Chief Hawkins so that we meet the compliance deadline.
- vi. Accessibility compliance requirements deadline is the end of the next academic year, so please continue work on that.

- vii. Maureen Linker shared information about training for supervisors of students on campus. Part of Wolverines at Work, reminded us that 1/3 of the workforce on campus are student workers and supervisors make a big difference for students.
- viii. Stein Brunvand shared information about credit for prior learning. 9 out of 15 public universities have policies that allow credit for experience and they'll be sharing with the council of Deans today. They'll also look at removing the cap on military credit (currently 6 credits).

f. ITS Update - Carrie Schumaker

- i. Digital materials need to be accessible, including digital materials, captions, videos, documents, presentations and spreadsheets. The Federal Government set a deadline of April 2026. An email will be shared with a link for training.
 - 1. Finish the applicable training by the end of the year
 - 2. Student employees have access to the training however they aren't going to be emailed with this information, so speak with them directly.
 - 3. Is accessibility for outward facing documents *and* internal processes? It's best practice, but they will make sense and become a generalized practice.
- ii. Please perform the Windows 11 upgrade. There are approx 250 computers that still must be updated. The other 250 that

can't be updated (research computers) will need to be disconnected from the internet.

g. HR Update - Rima Berry-Hung

- i. Staff reviews were due to HR July 1st so submit if you haven't done so already.
- ii. Merit increases were 7/11 for bi-weekly and will be seen on checks 7/30 for monthly paid employees.
- iii. Remote work agreements can be found in Wolverine Access/Employee Self-Service/Remote Worker/Add a Request. Departments can invite a representative from HR to come and discuss it with your team, no requirement currently but we are beginning to collect it and it's been helpful for some.
- iv. Office of Holistic Excellence Update: Staff focus groups in person and virtually to understand feelings and attitudes around working at UM Dearborn. More to come, it will be voluntary and used to give the leadership team a sense of how people are feeling.
 1. Employment Engagement Survey will be launched Spring 2026.
 2. An Exit Survey has been launched within the last 6 months and enough data has been collected that we're receiving data now for information about what it's like to work here and why people are leaving.

h. Student Government Update - N/A

i. Dept of Public Safety - David Hawkins, Chief of Police

- i. New member, Bruce (2yr old black Lab) for community outreach. He will be dual-purpose canine trained in firearms detection, explosive detection and sweeping events. Bruce will be here M-F and any time there's a need for our community. His picture is at the bottom of the minutes.
- ii. Celia Robinson provided an update on the CSA automated system/training. 29% of campus employees are considered CSA and primarily determined by the title. An email was sent out on 7/16 and it will take approx 15-20 minutes to complete. It's an annual requirement that must be completed within 30 days.
- iii. [Federal Law January 2025 policy against hazing](#) is detailed online.
- j. **Budget Update** - Thomas Wesley \$15,546.16 + FY26

2. Senator Introductions

- a. [Staff Senators are listed on our website](#)

3. Guest Speaker

- a. Andrea McDaniel, Interim Director and Title IX Coordinator: New ECRT policies
 - i. Details are being finalized and will likely be shared campus wide. All employees will be required to report sexual or gender based misconduct. Training will be provided.

- ii. Title VI of the Civil Rights Act of 1964 applies to all activities that receive federal funding and discrimination on race, national origin, religion, disability...

4. Staff Senate Committee Updates

- a. Staff Development - Jennifer Macleod
 - i. Working to reopen the Professional Development Grant.
- b. Parliamentary - Sheryl Kubiak
 - i. Meetings will resume soon.
- c. Communication - Michelle Fallscheer
 - i. Meetings will resume soon. Please let her know if updates are needed on our website.
- d. Hospitality/Staff Engagement - Nick Capul
 - i. MHealthy Scavenger Hunt on August 14 at 10:30a, prizes for 1-3 place
 - ii. Hoping to schedule a lunch in September, Wellness Day in November
 - iii. This committee meets monthly, anyone is welcome to join.
- e. Staff Recognition - Donna Kerry

5. Announcements and Dates

- We want to hear from you! Do you have anything you'd like to share today?
 - [Dearborn Homecoming](#) is next weekend at Ford Field.

- [Share your ideas](#) for future meeting topics, bringing people together and improving staff morale - (none submitted since August 2024)
- [Sign up](#) to receive emails from external relations (Reporter, Chancellor).
- [Subscribe](#) to receive emails from the Provost.