

Staff Senate Meeting

November 18, 2025

9:00 a.m. – 11:00 a.m.

[Join us via Zoom](#)

1. Standing Items

- a. Call to order
- b. October minutes to be posted
- c. Approval of Agenda
- d. Chancellor Team Update - Rima Berry-Hung will provide updates for the Chancellor
 - i. [Please register for Chancellor Search Committee](#) sessions
 - ii. Looking forward to tomorrow's Staff Recognition
 - iii. RSVP by Dec 1 for Holiday gathering on Dec 10
 - iv. Next week is Thanksgiving, use TOA and HOL codes for Thurs/Fri
- e. HR Update - Rima Berry-Hung
 - i. Thank you for attending OHE Focus Groups. An email shared the themes. They are continuing to work on areas that need improvement to create a great work environment.
 1. Mary Jones commented that she appreciated the session and felt safe and supported to share openly.
 - ii. TOA time for those that have to work will be managed with supervisors to be used prior to April 2026.
 - iii. The HR team is rolling out the remote work agreement and making progress to get things done by the end of the year. Tie the date to the performance review season, date 7/1 - 6/30. No problem if you submitted with a different date.
- f. Provost Team Update - Associate Provost Stein Brunvand
 - i. Echoed a lot of what was shared from Chancellor's update.
 - ii. Provost Faculty Book Showcase on Dec 2
 - iii. [Engage Detroit](#) is opening up to support faculty, staff and students
 1. [RSVP here](#)
 - iv. Nominate Faculty - [Faculty Awards](#)
- g. ITS Update - Joseph Lubomirski
 - i. Acknowledged the outage yesterday and thanked everyone for their patience. Thanks to the team for working to get everything up and running again.
 - ii. Cybersecurity updates
 1. Required training for all faculty and staff in MyLINC DCE101. Please take it when you can, asap.
 2. [How to change your Google settings to avoid the attack of putting calendar invitations on your calendar](#)
- h. Student Government Update - Imaan Rao, Vice President
 - i. Friendsgiving was yesterday
 - ii. Working with DPS and Staff Senate on a Donation Drive for the Student Food Pantry, fill a cruiser to collect canned goods/food. After break, we will work to adopt a couple families for Christmas.
 - iii. Fix it form is available for students to submit requests for items that are broken on campus.
 - iv. They are creating hygiene kits to have available for students around campus.
- i. Dept of Public Safety - Chief Paul Tennes

- i. Lieutenant Justin Berent is leading an initiative. 57% of the staff in DPS have less than 2 years of experience so the POP model, Problem Oriented policing, provides an opportunity to grow and understand the needs of the community.
 - 1. Three-phase approach to parking enforcement starting with education and warnings (40 warnings issued last week), followed by citations and concluding with a summary of actions and recommendations for campus partners.
 - a. Where do students go for more information about ticketing? The ticket will include the information, you can also refer to DPS.
 - b. What do we do about prospective students? We lean into signage and are not heavily enforcing at this time. Most enforcement is done in fire lanes, handicap and faculty/staff areas.
- j. Budget Update - Thomas Wesley \$9,209 with planned expenses, including PD Grant, and Wellness Day.

2. Staff Senate Committee Updates

- a. Staff Development - Jennifer Macleod
 - i. Year 2: Please apply for the PD Grant [here](#). \$6,000 fund.
- b. Parliamentary - Sheryl Kubiak, no updates.
- c. Communication - Justin Recio
 - i. Our first newsletter was sent out last week, focusing on the Provost. Next month we will highlight Cassandra Ulbrich.
- d. Hospitality/Staff Engagement - Nick Capul
 - i. Donation Drive for the Student Pantry - [Student Pantry video](#). Please donate tomorrow, or provide a [cash donation](#). Monthly gifts can be matched through the 'Look to Michigan' campaign through July 2026.
 - ii. Wellness Day is Thursday. Email Nick if you're looking to attend and a few slots remain for the massage.
 - iii. We had a watch party last week. 20 people attended and the Chancellor gave a shout out to Dearborn.
- e. Staff Recognition - Donna Kerry
 - i. Thanks to U nominations, be sure to recognize your colleagues.

3. Announcements and Dates

- [Holiday Celebration of Giving](#) on Wed, 12/3 from 4-6pm at Ford's Garage in Dearborn, hosted by Chancellor.
- [Season of Support Trivia Night](#) on Tues, 12/9 at 7pm at Downey Brewing in Dearborn
- We want to hear from you! Do you have anything you'd like to share today?
 - [Share your ideas](#) for future meeting topics, bringing people together and improving staff morale.
- [Sign up](#) to receive emails from external relations (Reporter, Chancellor).
- [Subscribe](#) to receive emails from the Provost.